

**Woodside School**  
**2024-2025 Professional Development Calendar**  
**Time: 2:45-3:50 p.m.**

*Subject to change*

Date	Format	Grade Level
August 19	Professional Development	
August 20	Teacher Work Day	
August 21	Minimum Day- No meeting	All
August 28	BTSN Prep- No Meeting	All
September 4	Articulation - SPED and Gen. Ed.	Lower School Upper School
September 11 Wednesday	Department Meeting- CAASPP Review	Lower School Upper School
September 18 Wednesday	Target Solutions	All
September 25 Wednesday	Target Solutions	All
October 2	Department Meetings: TK-4 CORE Learning 5-8 Department meeting	Lower School Upper School
October 3	PD Day: TK- 4 CORE Learning 5-8 TBD PE Training	Lower School Upper School
October 9	Conference Prep- No meeting	All
October 16	Minimum Day- Conferences- No meeting	All
October 23	Grade Level Articulation	All
October 30	TK-2 Data Meeting 5-8 Department Meeting	Lower School Upper School
November 6	3-8 Data Meeting TK-2 Articulation	All
November 13	Report Card Articulation	All
November 20	Report Card Prep	All
November 27	Thanksgiving Break- No Meeting	All
December 4	Grade Level Articulation	All
December 11	Department Meetings: TK-4 CORE Learning	All
December 18	Staff Party- No meeting	Lower School Upper School Student Services
December 25	Winter Break- No meeting	Lower School Upper School

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		Student Services
January 1	Winter Break- No meeting	
January 8	Grade Level Articulation	Lower School Upper School Student Services
January 15	TBD	
January 22	TBD	
January 29	Board Forum w/ Staff	Lower School Upper School
February 5	Data Meeting: TK-2 Department Meeting 5-8	
February 12	Data Meeting: 3-8	All
February 19	February Break- No Meeting	Lower School Upper School Student Services
February 24	PD Day: TK-4 CORE Learning	All
February 26	Data Meeting: 3-8	Lower School Upper School
March 5	Report Card Articulation	Lower School Upper School
March 12	Report Card Prep	TBD
March 19	Conference Prep	All
March 26	Data Meeting: Hand Scoring	Lower School Upper School Student Services
April 2	TBD	Lower School Upper School
April 9	Spring Break - No meeting	
April 16	TBD	
April 23	Department Meeting	Lower School Upper School
April 30	CAASPP Training	All
May 7	TBD	
May 14	Open House Prep	Lower School Upper School
May 21	Department Meeting	Lower School Upper School
May 28	Report Card Articulation	All
June 4	Report card prep - No meeting	All
June 11	End of Year Party - No Meeting	Lower School Upper School Student Services

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**Glossary:**

- **Professional Development** - Time for training, workshops, speakers, etc.
- **Whole Staff Meeting** - All employees should be in attendance.
- **Department Meeting** - Lower School, Upper School
- **Grade Level Articulation** - Time for grade-level teams to discuss curriculum, time for admin to check in with grade level teams
- **Report Card Prep** - Time for teachers to work on their report cards; no meeting
- **Conference Prep** - Time for teachers to prepare for conferences with families
- **BTS/Open House Prep** - Time for teachers to work on preparation for BTSN or Open House; no meeting
- **Student Services** - Time for Student Services to meet
- **Report Card Articulation** - Teaching teams and Resource Specialists to meet about curricular progress/reporting